



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

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Office of the President

29 January 2004

MEMORANDUM CIRCULAR NO. 07

Series of 2004

T O: All Concerned

**R E: Working Committees for the Festival Management and Dance
Choreography (Street Dancing) Workshop**

The Leyte State University through its Center for Arts and Culture (CAC) in cooperation with the Local Government Unit of Baybay will conduct a Festival Management and Dance Choreography (Street Dancing) Workshop on February 25-27, 2004 at the Center for Continuing Education (CCE) Function Room, LSU, Baybay, Leyte.

To ensure a smooth and successful activity the following working committees are created:

1. Steering Committee

Prof. Thelma C. Zafra
Dr. Paciencia P. Milan
Hon. Jose Carlos L. Cari

2. Program and Invitation for Participants

Chairperson: Mr. Allan A. Ramal
Members: Mr. Amelito Borneo
Mr. Artemio Callano

3. Venue Preparation/Sound & Equipment

Chairperson: Engr. Manolo B. Loreto
Members: Mr. Noel M. Alkuino

4. Meals and Snacks

Chairperson: Dr. Isabel P. Bertulfo
Members: Dr. Nelen P. Lambert
Ms. Evelyn T. Bestil
Mr. Noel M. Alkuino

5. Accommodation

Chairperson:

Ms. Rosela T. Bandalan

Members:

Dr. Roberta D. Lauzon

Ms. Rowena Amor Tabudlong

6. Tokens, Certificates and Reproduction of Course Kit

Chairperson:

Ms. Wenifreda T. Oclinaría

Members:

Ms. Gilda Nayre

Ms. Patricia M. Pala

Ms. Evelyn T. Bestil

7. Registration/Secretariat

Chairperson:

Mr. Marvin G. Albarico

Ms. Myrna A. Pancito

Prof. Rosa Ophelia D. Velarde

Ms. Rowena Amor Tabudlong

8. Transportation

Chairperson:

Engr. Celso F. Gumaod

Member:

Ms. Perseveranda Patolilic

9. Documentation/Publicity

Chairperson:

Mr. Jude Nonie A. Sales

Members:

Mr. Domingo P. Flandez

Mr. Genaro A. Godoy

Mr. Jesus Freddy M. Baldos

Ms. Marites A. Sales

Ms. Joy B. Obando

10. Facilitators

Chairperson:

Ms. Carmencita S. Reyes

Member:

Prof. Rosa Ophelia D. Velarde

Your usual cooperation and support is enjoined.


PACIENCIA P. MILAN
President, LSU

ATTESTED BY:


JOSE CARLOS L. CARI
Municipal Mayor, Baybay