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Office of the President

18 May 2007

MEMORANDUM NO. 88

Series of 2007

T O: Ms. Jessica B. Servande

R E: Designation as Medical Officer, LSU-Isabel Campus

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Isabel Campus OIC-Dean, Dr. Edwin A. Balbarino, you are hereby designated Primary Health Care Officer effective June 1, 2007 until May 30, 2008 or unless sooner terminated or revoked by higher authorities.

The responsibilities of this designated position are as follows:

1. Provides primary health care to injured and/or sick students, faculty and staff;
2. Facilitates the conduct of medical and physical examination of students;
3. Monitors status of medical equipment and availability of medical supplies;
4. Prepares reports on services provided by the College clinic;
5. Supervises and monitors campus health sanitation campaign;
6. Recommends policies related to campus Health and Sanitation Program.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: Department Heads
College Secretary
Head, ASO
Head, RDEO
Head, AFSSO
Head, OSA
Records, LSU Main
Records, LSU Isabel

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