



LEYTE STATE UNIVERSITY

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Office of the President

17 February 2005

MEMORANDUM CIRCULAR NO. 6 Series of 2005

T O: All Staff Concerned

R E: Local Working Committees for the 2nd South-South-North Natural Fiber Dialogue

The 2nd South-South-North Natural Fiber Dialogue, an international forum to exchange information and views on the growing interest in the application of natural fibers in industry, will be held in LSU on Mar. 4-6, 2005. As the host for the said event, a list of local working committees is organized. Also, a meeting will be held on Feb. 21, 2005 (1:30pm) at the Vice-President for Administration and Finance Conference Rm.

Anticipating for your support and cooperation.


PACIENCIA P. MILAN
President

A. Steering Committee

Chairman: Dr. Paciencia P. Milan
Members: Dr. Jose L. Bacusmo
Dr. Roberto C. Guarte
Dr. Lelita R. Gonzal
Dr. Ma. Juliet C. Ceniza

B. Program, Invitation & Socials

Chairman: Dr. Ma. Juliet C. Ceniza
Members: Dr. Wolfreda Alesna
Ms. Elvira B. Gorre
Mr. Randy Omega
Mr. Ernesto Bulayog
Guest House staff

C. Secretariat, Registration & Communication Services

Chairman: Dr. Lelita R. Gonzal
Members: Ms. Honey Sofia V. Colis
Ms. Zaida Flores
Ms. Helen Seco
Ms. Amie Parac

D. Accommodation & Logistics

Chairman: Dr. Lolita Orge
Members: Ms. Honey Sofia V. Colis
Ms. Alice Andrade
Ms. Gemma Catorce
Hostel Personnel

E. Transportation & Field Trip Coordination

Chairman: Dr. Roberto C. Guarte
Members: Mr. Marlito Jose M. Bande
Mr. Darwin Posas
Mr. Jimmy Pogosa
Mr. Antonio A. Fernandez
Ms. Elisa Espinosa
PPO Drivers

F. Documentation, Publicity & Audio-Visual Equipment

Chairman: Dr. Rotacio Gravoso
Members: Ms. Zenaida Gerona
Engr. Sean Villagonzalo
Mr. Freddy Baldos
Mr. Genaro Godoy

G. Food Service/Meals & Snacks

Chairman: Dr. Nelen P. Lambert
Members: Ms. Prescilla Latoreno
Ms. Julissah Evangelio
Ms. Heremerose Escobido
Guest House Staff

H. Stage/Venue Preparation & Demolition

Chairman: Prof. Elizabeth Briones
Members: Engr. Feliciano Sinon
Ms. Flora Mia Duatin
Mr. Mario Baliad
URC staff
Guest House Staff