

Visayas State University

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Office of the President

30 May 2011

MEMORANDUM NO. 15 Series of 2011

T O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Manila and PCARRD, Los Baños, you are hereby designated Officer-In-Charge of the Visayas State University in the afternoon of May 30 – June 1, 2011 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

cc: OVPAF

OVPAA

OVPPRG

OVPRE

OUS

Deans

Directors

Accounting Cash

COA

COA

ODF

ODAHRD

PRPEO

Budget

Records

File