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Office of the President

30 May 2013

MEMORANDUM NO. 162

Series of 2013

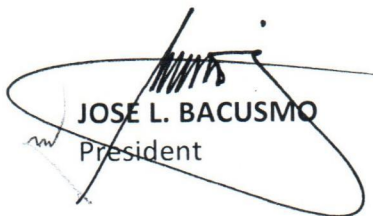
T O: Ms. Aurora A. Carpio

**R E: Designation as Head, Human Resource Management Unit
VSU-Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Dr. Felipe Q. Albeos, you are hereby designated Head, Human Resource Management Unit, VSU-Villaba Campus effective June 1, 2013 to May 31, 2014 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. Felipe Q. Albeos
VSU-Villaba Campus
OVPI
OVPAF
OVPPRG
OVPRE
OUS
ODAHRD/PRPEO
ODF
COA
Accounting
Cash
Records
File