



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

2 August 2002

MEMORANDUM NO. 181

Series of 2002

T O: Dr. Eutiquio E. Sudaria
Project In-Charge, Coconut Project

R E: Turn Over of Cash and Other Assets to the University

In view of the approval by the Board of Regents of the rescission of the Memorandum of Agreement between ViSCA now the Leyte State University and VEFI for the lease of coconut project by the latter, you are hereby directed to turn over the remaining cash of the project to the Cashier for deposit under the Trust Fund of the University accompanied by the financial reports.

This will facilitate the conduct of the audit activity by a committee created for the purpose and the future operation of the project. All claims against that fund shall be filed with the University following the government accounting and auditing standard procedure.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: Prof. M. A. T. Tabada
VEFI Chairman
OVPAF
ODA