

LEYTE STATE UNIVERSITY

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Office of the President

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MEMORANDUM CIRCULAR NO. 12
Series of 2004

O: All LSU Faculty, Staff and Students

R E: Burglary in the Campus

Reports have reached this office that there is frequent occurrence of robbery within the campus. In this connection, everybody is enjoined to be vigilant. Likewise, all are reminded to see to it that their respective offices are securely locked before leaving for home. We have instructed the electricians to see to it that all corners in the campus are lighted and the Security Guards to round-up more often.

Please report to any Security Guard suspiciously-looking outsiders especially at night.

Your cooperation will greatly contribute to our efforts of making LSU a theft-free campus.

For your guidance and compliance.

PACIENCIA P. MILAN

President