



# Visayas State University

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Office of the President

4 April 2014

**MEMORANDUM NO.** 98

Series of 2014

**T O: Dr. Roberto C. Guarte**

**R E: Designation as Officer-In-Charge, Visayas State University**


In connection with my travel to the United States of America for the Foreign Academic Trip (FAT) on April 21 – May 7, 2014 you are hereby designated as the Officer-In-Charge of the Visayas State University.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the VSU President in addition to your official duties and responsibilities.

  
**JOSE L. BACUSMO**  
President

cc: OVPAF  
OVPI  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
FMO/Budget  
ODAHRD/PRPEO  
Budget  
Registrar  
Records  
File

**CONFORME:**

  
**ROBERTO C. GUARTE**  
VP for Administration and Finance