MEMORANDUM NO. 83 Series of 1990

T O: Dr. Eliseo R. Ponce

R E: Designation as College Officer-in-Charge

You are hereby designated Officer-in-Charge of the College effective today, April 23, 1990, until my return from an official travel to Tacloban City. During this travel, I will consult budgetary matters with DBM.

As OIC, you are authorized to exercise the full authority of the Office of the President including disbursement of funds for salaries and wages and for approved RIVs. However, disbursement of funds for capital outlay projects shall be acted upon my return.

M. R. VILLANUEVA
President

Budget
Accounting
Personnel
Records
File