March 30, 1989

MEMORANDUM NO. 38 Series of 1989

T O: Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, March 31-April 1, 1989 or until my return. I will be in Cebu City to attend the CV-CIRRD-RRDCC quarterly meeting.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Instruction.

M. R. VILLANUEVAY

cc: Budget
COA
Personnel
Accounting
Records
File