



# Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: [www.vsu.edu.ph](http://www.vsu.edu.ph); email: [op@vsu.edu.ph](mailto:op@vsu.edu.ph)

---

## Office of the President

11 January 2012

MEMORANDUM NO. 24

Series of 2012

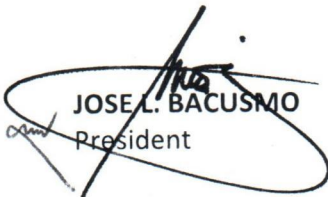
**T O: Dr. Dolores L. Alcober**

**R E: Designation as Head, Department of Science Education**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head of the Department of Science Education under the College of Education effective January 16, 2012 until December 31, 2012 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: OVPI  
OVPAF  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
ODF/Budget  
ODAHRD  
DSE  
IASO  
PRPEO  
Accounting  
COA  
Cash  
Records  
File