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Office of the President

20 December 2012

MEMORANDUM NO. 315

Series of 2012

T O: SG Alex O. Elorcha

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence from December 20, 21, 22, 23 & 24, 2012. As such, you are directed to follow the duty-detail order in the shifting schedule for December 2012.

For compliance.


JOSE L. BACUSMO

President MC 12/27/12

cc: PRPEO
Records
File

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12/21

VISAYAS STATE UNIVERSITY

ViSCA, Baybay City, Leyte

SECURITY SERVICES OFFICE

04 December 2012

Re-call Order No. 10 S-2012

Dr. JOSE L. BACUSMO


President

Visayas State University

ViSCA, Baybay City, Leyte

1. Due to exigency of service, **SG Elorcha, AO** is hereby ordered to report on 20, 21, 22, 23, 24 December 2012.
2. You are advised further to follow the duty-detail-order stated in our shifting schedule for the month of December 2012.
3. For strict compliance.

Very truly yours,



CELSON GUMAOD

Head, Security Office