



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601
e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

12 September 2005

MEMORANDUM NO. 244
Series of 2005

T O: Prof. Jesusito L. Lim

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Vietnam & Manila, you are hereby designated Officer-in-Charge of the Leyte State University on October 3, 2005 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President 

cc: OVPAA
OVPAF
OVPDEA
Deans
Directors
OUS
Personnel
Accounting
Cash
COA
ODF
Budget
Records
File