



25 August 2023

MEMORANDUM CIRCULAR NO. 131

Series of 2023

T O: All Vice Presidents, College Deans, Department Heads, Center/Institute Directors, Office/Unit Heads, faculty and administrative staff of VSU Main Campus

R E: ISO 9001:2015 Awareness and Re-Awareness Seminar

In preparation for our 5th Internal Quality Audit and as required by the ISO 9001:2015 Standard (Clauses 5.2.2 and 7.4), all employees (regular/permanent, casual, Job Order workers, Part-time Instructors) especially the newly hired VSU employees are **required** to attend the **virtual ISO 9001: 2015 AWARENESS and RE-AWARENESS SEMINAR** on **August 29, 2023, 8:30 A.M-12:00 NN.**

The University President will be the resource person of this seminar, Unit/Office Heads are required to check the attendance of their respective personnel and submit a copy of the attendance sheet to the Quality Assurance Center (QAC) for proper documentation on or before September 1, 2023.

Please be guided accordingly and thank you for your commitment and continued support for the continual improvement of our QMS.

Join Zoom Meeting

<https://vsu-edu-ph.zoom.us/j/94359996582?pwd=UC9TeUlrYzZIZ3RndTRDdWphM0hwdz09>

Meeting ID: 943 5999 6582

Passcode: 043979



EDGARDO E. TULIN
President

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000