



22 December 2021

MEMORANDUM NO. 716

Series of 2021

T O: All College Deans and Department Heads

R E: Employer Contact List for QS Asian and World University Rankings

We are pleased to inform you that Visayas State University will participate in the QS Asian and QS World rankings. One of the requirements to be submitted is the **list of employers of our graduates (regardless of the year of graduation) with their email address and other contact details** for QS to conduct a survey. Individuals in the company who are part of the hiring process of our graduate can be included in the list. Please make sure that you have the employers' consent to submit their contact information to OHIA, especially those in the EU. The Office of the Head of International Affairs will then send a consent form to the employers to allow VSU to include their names and contact details in the list for the QS ranking survey. In this regard, we would like to ask for the list of your graduates' employers with the following information:

- a. Title (Mr., Ms., Dr., Prof., others)*
 - b. First and last names
 - c. Position*
 - d. Industry*
 - e. Location (Country)
 - f. Email address (A general email address is highly discouraged since multiple staff members can answer the email)
- *Optional

We would highly appreciate it if you will submit the list **on or before 10 January 2022** to OHIA's email address: intl@vsu.edu.ph.

Thank you for your cooperation despite your packed schedule.


EDGARDO E. TULIN
President