August 23, 1993

MEMORANDUM NO. 140 Series of 1993

T 0: Mr. Dominador A. Lauzon, Jr.

R E: Inventory of Equipment and Supplies at ICRO

As requested by the OIC of ICRO, you are requested to conduct an inventory of the existing equipment and supplies of the Information and Community Relations Office to facilitate transfer of accountabilities from the former head to the new OIC.

For compliance.

SAMUEL S. GO President

cc:

ICRO SPMD

Records

File