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March 26, 1991

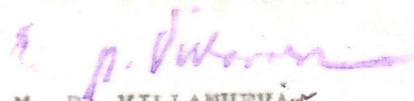
MEMORANDUM NO. 40  
Series of 1991

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow March 27, 1991 until my return. I will be in Maasin to sign a memorandum of agreement with Cong. Roger Mercado covering student scholarship at VisCA and discuss possible collaboration with Matalom officials.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research and Extension.

  
M. R. VILLANUEVA  
President

cc: Budget  
Personnel  
Accounting  
C O A  
Records  
File