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Office of the President

19 October 2005

MEMORANDUM NO. 267

Series of 2005

T O: Ms. Teresita L. Quiñanola -10/25/05

R E: Salary of Ms. Marilyn Orquilla

In view of the coming salary payment through LBP ATM, your office is directed to prepare voucher for the salary of Ms. Orquilla instead of payroll. This is to enable the Cashier's Office to collect the Two Thousand Pesos (P2,000.00) payment of Ms. Orquilla for her VEFI accountabilities.


PACIENCIA P. MILAN

President

cc: Ms. Marilyn Orquilla -10/25/05

Cash Division -10/25/05

Accounting Division -10/25/05

Records Division

File