

Office of the Vice President for  
Academic Affairs



January 13, 1986

MEMORANDUM NO. 9  
Series of 1986

T O: Dr. E. N. Bernardo  
Dr. L. B. Ponce  
Prof. P. B. Villanueva

R E: Guest House Manager

With Dr. E. N. Bernardo as Chairperson, please constitute yourselves into a Search Committee to select a Guest House Manager who can assume the position by February 1, 1986. The current manager, Ms. Catalina Pascual is returning to her original job in the Library. Please ascertain that your recommendee is willing to accept the position. Your recommendation should be submitted on or before January 25, 1986.

Thank you.

*P. B. Villanueva*  
P. B. VILLANUEVA  
Officer-in-Charge

cc: Ms. C. Pascual  
Records Division  
File