

Office of the President

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14 February 2018

MEMORANDUM NO. 125 Series of 2018

Dr. Dilberto O. Ferraren Т 0:

Designation as Officer-In-Charge, Visayas State University R E:

In connection with my official travel to Cebu City, you are hereby designated Officer-in-Charge of the Visayas State University on February 20 – 22, 2018 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

President

OVPAF

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File