



MEMORANDUM NO. 331

Series of 2024

TO: **Ms. Honey Sofia V. Colis**
Director, HRMO

RE: **Schedule of Interview for the Implementation of the Revised Organizational Structure and Staffing Standards (ROSSS)**

FROM: **DR. PROSE IVY. G YEPES**
University President

DATE: **APRIL 29, 2024**

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS) – Phase 1, you are hereby directed to inform the Office of the President regarding, but not limited to, interview schedule for the selection process and profile of applicants for specific positions.

Please ensure to promptly provide the profiles of the applicants no later than the week of April 29, 2024, or as soon as possible, and carbon-copy the Office of the President in the interview process. This is to ensure transparency and accountability in the selection process and to allow the office to stay informed about key developments within the university so to provide any necessary guidance or support.

For your information and usual support.

cc: HRMO
RSPPRO
Records
File