



27 May 2021

MEMORANDUM NO. 459

Series of 2021

T O: All Concerned Faculty and Staff


R E: Task force for the Online AACCUP Accreditation (Level II) of the Ph.D. in Animal Science on November 8-12, 2021

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online Accreditation (Level II) of the **Ph.D. in Animal Science**, effective May 1, 2021 until November 30, 2021 or unless sooner revoked or terminated by higher authorities.

AREA / FACULTY / STAFF INCHARGE	RESPONSIBILITIES
A. Overall Coordination Dr. Manuel D. Gacutan, Jr.	1. Oversees the preparation of the Program Performance Profiles (PPPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other documents needed for the accreditation of the Ph.D in Animal Science program; 2. Coordinates with ODQA for any concern related to the AACCUP accreditation of the Ph.D in Animal Science program. 3. Informs the ODQA regarding the program's readiness to submit documents for in-house evaluation;
B. Area Incharge Area I (VMGO) – Mr. Rene John D. Monterde Area II (Faculty) – Dr. Manuel D. Gacutan Jr. Area III (Curriculum and Instruction) – Dr. Lolito C. Bestil Area IV (Support to Students) – Mr. Michael Dominic M. Garrido	1. Take charge in the preparation of the Program Performance Profile (PPP), supporting documents and compliance report for the assigned area/s; 2. Submit to ODQA (formerly QAC) e-copies of the Program Performance Profiles (PPPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other needed documents during the designated deadlines; 3. Upload documents in the google drive / google site /

<p>Area V (Research) – Prof. Warren D. Come</p> <p>Area VI (Extension and Community Involvement) – Mr. Ronel B. Geromo</p> <p>Area VII (Library) – Dr. Dinah M. Espina</p> <p>Area VIII (Physical Plant and Facilities) – Dr. Julius V. Abela</p> <p>Area IX (Laboratories) – Mr. Roger Roque E. Bustamante</p> <p>Area X (Administration) – Dr. Manuel D. Gacutan Jr.</p>	<p>web page(will be designed in cooperation with the VSU Web Team) to be shared to the in-house evaluators and the AACCUP accreditors;</p> <p>4. Serve as local counterparts of the AACCUP accreditors;</p> <p>5. Attend follow up meetings called by the ODQA or OP.</p>
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For your guidance.


EDGARDO E. TULIN
 President