



18 April 2017

MEMORANDUM CIRCULAR NO. 26
Series of 2017

**T O: All Heads of Offices/Departments/Centers/Institutes/Units,
Leaders, Utility Workers and Project-based Laborers**

R E: "Alay Linis"

In view of the visit of CHED Commissioner Dr. J. Prospero E. De Vera III, Chairperson of the VSU Board of Regents on April 24, 2017, all VSU and project based laborers and utility workers are directed to participate in an **"Alay Linis" activity on Thursday, April 20, 2017 starting at 8:00 a.m.**

The following are the persons-in-charge of the different areas:

| PERSON IN-CHARGE | AREA ASSIGNMENT |
|---|--|
| Dr. Remberto A. Patindol VP for Adm. & Finance | Upper Campus (from DLABS up to the College of Forestry and Environmental Science) |
| Dr. Othello B. Capuno VP for Research & Extension | Upper Campus (from the Guard Post 1 to the OVPRE including the area near the Dept. of Food Science and Technology, VSU Gym and IHK, New University Library, Canteen) |
| Engr. Mario Lilio P. Valenzona Head, GSD | Lower Campus (including the Beach Area) |
| Concerned Heads | Department/Building (inside and surrounding) |

Engr. Marlon Burlas is directed to provide logistical support (tractors, trailers, dumptrucks, etc.).

Assigned areas are expected to be free from any unwanted vegetation and garbage.

Your cooperation is highly requested.


EDGARDO E. TULIN
President