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OFFICE OF THE PRESIDENT

February 8, 1988

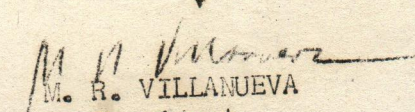
MEMORANDUM NO. 11
Series of 1988

T O: Dr. Rolinda Talatala

R E: OIC, Office of the Director of Research and Extension

By virtue of the authority vested in me by the Board of Trustees, you are hereby designated Officer-in-Charge of the Office of the Director for Research and Extension effective immediately until February 29, 1988 or until someone is appointed on long-term basis, without prejudice to renewal or extended appointment. You shall assume all responsibilities and functions attached to the position during your incumbency. As OIC you shall be entitled to all privileges enjoyed by the ODREx Director.

Please be guided accordingly.


M. R. VILLANUEVA
President

cc: Accounting
Auditing
Budget
Records
Personnel
Dept. Heads
Inst/Center Directors