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March 16, 1967

MEMORANDUM NO. 30
Series of 1967

T O: Prof. Andres F. Duatin

R E: Designation as Officer-in-Charge of the College

In connection with my official trip to Tacloban to attend the SCUAA Board meeting, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture tomorrow, March 17, 1967 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as College/Board Secretary.

M. R. Villanueva
M. R. VILLANUEVA
President

cc: Dr. S. S. Go
Ms. B. P. Modina
Ms. N. V. Cala
Mr. A. M. Abiera
Records
File