



# Visayas State University

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Office of the President

10 September 2009

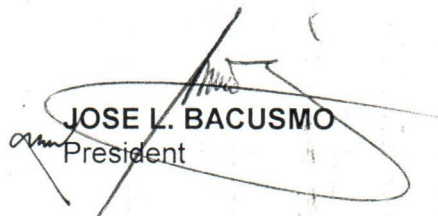
**MEMORANDUM NO. 190**  
Series of 2009

**T O: Dr. Rotacio S. Gravoso**  
**Dr. Beatriz S. Belonias**  
**Dr. Candelario L. Calibo**  
**Dr. Sergio M. Abit, Jr.**  
**Dr. Editha G. Cagasan**

**R E: Committee to Revise VSU's Guidelines for the Preparation of**  
**Instructional Materials**

With Dr. Rotacio S. Gravoso as Chair, please constitute yourselves as Members of the Committee to Revise VSU's Guidelines for the Preparation of Instructional Materials. As a committee, you are expected to come up with revised guidelines that can help improve our Instructional Materials Development Program of VSU.

Please submit to this office your outputs on or before September 30, 2009.

  
**JOSE L. BACUSMO**  
President