

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES

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20 January 2020

MEMORANDUM NO. Series of 2020

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Dr. Eusebio R. Lina, Jr.

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E:

Designation as OIC Head, Department of Mathematics and Physics

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated OIC Head, Department of Mathematics and Physics (DMP) effective today, January 20, 2020 until a new Head shall have been designated.

As OIC Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC:

OVPI

**OVPAF** 

**OVPPRGEA** 

OVPRE

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Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DMP

IASO

Accounting

COA

Cash

Registrar

Records

File

20-14 Control Number: