



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph; email: op@vsu.edu.ph

Office of the President

3 February 2012

MEMORANDUM NO. 111

Series of 2012

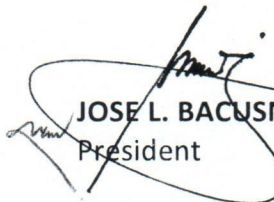
T O: Ms. Myrna A. Rojas

R E: Designation as OIC of the Accounting Section of VSU-Isabel Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean, VSU-Isabel Campus, you hereby designated Officer-in-Charge of the Accounting Section of VSU-Isabel in view of the maternity leave of Mrs. Queen-ever Y. Atupan effective February 5, 2012 to April 4, 2012.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: VSU-Isabel Campus
Acctg. Div., VSU-Main
COA, VSU-Main
FMO/Budget, VSU Main
ODAHRD/PREPEO, VSU Main
Records
File