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Office of the President

21 March 2005

MEMORANDUM NO. 74
Series of 2005

T O:

Dr. Elena E. Cabilar	Ms. Maria A. Nuñez
Ms. Rosario T. Abela	Dr. Marilyn Z. Oracion
Dr. Braulio B. Alfaro	Dr. Oscar B. Posas
Mr. Rodrigo D. Braga	Dr. Justino M. Quimio
Prof. Norberto F. Canada	Prof. Bernadette F. Quirol
Prof. Rufina F. Capuno	Prof. Paciano T. Quirol
Ms. Cecil Joy Y. Duatin	Mr. Arsenio D. Ramos
Dr. Zenaida C. Dumaguing	Ms. Berta C. Ratilla
Ms. Melianida C. Faelnar	Mr. Sherwin B. Salera
Ms. Nicolasa N. Florentino	Dr. Serena L. Sanchez
Prof. Reny G. Gerona	Dr. Rebecca M. Santiago
Ms. Jessie Lou C. Libby	Ms. Mary Jane M. Sapan
Dr. Bimbo T. Mandras	Dr. Justiniano L. Seroy
Mr. Laureano S. Maranguit	Dr. Faustino P. Villamayor
Ms. Seregena Ruth L. Martinez	

R E: GSIS eCard Enrollment Schedule

Please make yourselves available on April 1, 2005 to go to GSIS Tacloban for the processing of your eCard. No substitution is allowed by GSIS, so in case you are not available, you will be rescheduled for the next batch. Please bring with you a ballpen (signpen not acceptable) and remember your cellphone number for GSIS use. For those who have no cellphone, you may give the cellphone number of your friend or anybody from your household.

Attached is a sample form that you will be accomplishing in GSIS. Please try to familiarize yourselves with the required information. Also, bring with you two (2) valid Identification Cards.

A bus will be provided for said purpose. Assembly area is at Guard Post No. 1 and departure time is 4:00 a.m. Those residing in Poblacion Baybay will be picked up at Caltex Station.

For more information regarding this trip, kindly inquire/coordinate with the HRMDO.


PACENCIA P. MILAN
President

cc: Ms. T. L. Quiñanola