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Office of the President

18 January 2016

MEMORANDUM NO. 19

Series of 2016

T O: Dr. Candelario L. Calibo
Prof. Jesusito L. Lim
Prof. Lydia V. Presbitero
Mr. Eliezer L. Velasco

R E: Reconstitution of the University Committee on Change of Grades

With Dr. Candelario L. Calibo as Chairperson and the rest as members, the University Committee on Change of Grades is hereby reconstituted effective immediately until December 31, 2016 or unless sooner terminated or revoked by higher authorities. The functions of the Committee are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the VSU President, for approval of such a request.

This order supersedes all other previous issuances on the same subject.

Please be guided accordingly.


EDGARDO E. TULIN

 President

cc: Dr. B. S. Belonias
Dr. L. M. Noriel
OVPI
OUS
Registrar
Records
File