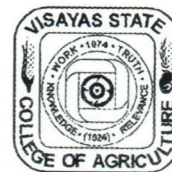


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VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



9 March 2001

MEMORANDUM NO. 39


Series of 2001

T O: **Dr. Manuel K. Palomar** *mda 3-12-01*

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my travel to Australia, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on March 12-16, 2001.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President *jp*

cc: Personnel - *3/12/01*
Accounting - *3-12-01*
Cash - *3/12/01*
COA - *3/12/01*
Budget/FMO - *3/12/01*
Records
File