



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601
e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

7 November 2003

MEMORANDUM CIRCULAR NO. 55

Series of 2003

T O: All Concerned Staff

R E: Working Committees for 2nd National Symposium-Workshop on Aquatic Biology on 10-11 December 2003

The Leyte State University will host the 2nd National Symposium-Workshop on Aquatic Biology on 10-11 December 2003. To ensure a smooth and successful workshop, the following working committees are created:

A. Steering Committee:

Chairperson: Dr. Paciencia Milan
Members: Dr. Bernardita Germano
Dr. Corazon Batoy
Dr. Ma. Juliet Ceniza

B. Program, Invitation & Socials:

Chairperson: Prof. Jesusito Lim
Members: Prof. Thelma Zafrá
Mr. Jude Sales
Mr. Alan Ramal
Dr. Bernardita Germano
Mr. Randy Omega
Mr. Freddy Baldos
Ms. Elvira Gorre

C. Documentation, Secretariat & Communication Services:

Chairperson: Dr. Ma. Juliet Ceniza
Members: Dr. Beatriz Belonias
Ms. Analyn Mazo
Mr. Randy Omega
Mr. Arvin Balala
Ms. Elvira Gorre

D. Accommodation, Registration & Logistics:

Chairperson: Ms. Senona Cesar
Members: Ms. Honey Sofia Colis
Ms. Gemma Lim
Ms. Eliza Espinosa
Mr. Randy Omega
Hostel & Balay Alumni Staff

E. Kit & Souvenir

Chairperson: Dr. Corazon Batoy
Members: Ms. Analyn Mazo
Ms. Rosalina Poliquit
Ms. Jenilyn Melgo
Mr. Ronald Maliao

F. Transportation/Field Trip Coordination:

Chairperson: Prof. Alejandro Caliente
Members: Dr. Jose Oclarit
Prof. Humberto Montes
Mr. Arvin Balala
PPO Drivers

G. Venue Preparation & Demolition/Audio-Visual Equipment:

Chairperson: Prof. Humberto Montes
Members: Prof. Elizabeth Briones
Prof. Mario Baliad
Ms. Flora Mia Duatin
Engr. Apolonio Encierto
Mr. Ronald Maliao
Mr. Dominador Poliquit
Mr. Clemencio Borela
DBS & ITE Laborers

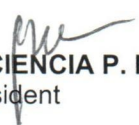
H. Food Service, Meals & Snacks:

Chairperson: Ms. Gemma Lim
Members: Ms. Eliza Espinosa
Ms. Jenilyn Melgo
Mr. Calexto Aure
Guest House Staff

I. Publicity, Photography & Campus Tour

Chairperson: Ms. Zenaida Gerona
Members: Mr. Ludito Ramirez
Mr. Jesus Freddy Baldos
Mr. Genaro Godoy
DYAC Programming & Technical Staff

Your usual cooperation will be highly appreciated.


PACIENCIA P. MILAN
President