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July 15, 1968

MEMORANDUM NO. 95
Series of 1968

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective Monday, July 18-21, 1968 or until my return. I will be in Manila, UPLB to attend the Teachers Training Program.

As OIC, you are authorized to discharged the functions of the Office of the President in addition to your duties and responsibilities as OIC of COREx.


M. R. VILLANUEVA
President

cc: Budget
COA
Accounting
Personnel
Records
File