



LEYTE STATE UNIVERSITY

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Office of the President

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MEMORANDUM CIRCULAR NO. 03

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T O: All AdCo Members & Academic Department Heads/Center Directors

R E: 2nd Phase of Strategic Planning

You are hereby notified that the 2nd Phase of Strategic Planning Workshop will be held on **Saturday, January 24, 2004 at the CCE Building starting at 8:00 a.m.** Lunch and dinner will be provided for this whole day affair.

Bring your 5-Year Plan as an important input for this workshop.

Your attendance is required.


PACIENCIA P. MILAN
President