March 22, 1996

MEMORANDUM NO. Series of 1996

Dr. Lelita R. Gonzal - San 3/2/96

SUBJECT:

Designation as Officer-in-Charge

You are hereby designated Officer-in-Charge (OIC) of the Office of the Director of Research and OIC Director of ViCARP effective March 26, 1996 or anytime Dr. F. G. Villamayor, Jr. will be out of campus prior to his sabbatical leave on May 26, 1996.

This designation shall remain in force unless revoked by the undersigned.

You shall be entitled to whatever privileges attached to the position subject to existing accounting and auditing procedures.

President

cc:

Dept./Office/Center/Unit Heads

COA

Records