



5 April 2024

MEMORANDUM NO. 307
Series of 2024

T O: Dr. Aleli A. Villocino

R E: Designation as Officer-In-Charge, Visayas State University

In view of my official travel to VSU Component Campuses, you are hereby designated as Officer-in-Charge of the Visayas State University on April 8 & 12, 2024 or until my return.

As OIC, you are authorized to discharge the functions of the President in addition to your official duties and responsibilities.

PROSE IVY G. YEPES
President

cc: OVPAA
OVPAF
OVPSAS
OVPPRGAS
OVPREI
OUS
Accounting
Cash
FMO/Budget
HRMO/RSPPRO
Registrar
Deans
Directors
Records
File