

## Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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## Office of the President

18 December 2015

MEMORANDUM NO. 235 Series of 2015

T O: Dr. Suzette B. Lina

R E: Designation as Head, Department of Soil Science

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Department of Soil Science effective January 1, 2016 until December 31, 2016 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: OVPI

**OVPAF** 

**OVPPRGEA** 

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File