



# Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: [www.vsu-visca.edu.ph](http://www.vsu-visca.edu.ph)

Office of the President

26 January 2010

**MEMORANDUM NO.** 41

Series of 2010

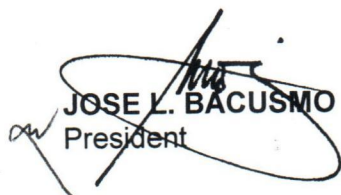
**T O: Dr. Roberto C. Guarte**

**R E: Designation as Vice President for Administration & Finance**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Vice President for Administration & Finance effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Vice President, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: OVPAA  
OVPAF  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
ODF/Budget  
ODA  
IASO  
HRMDO  
Accounting  
COA  
Cash  
Records

File

- 2 1/29/10