



# LEYTE STATE UNIVERSITY

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## Office of the President

18 May 2007

### MEMORANDUM NO. 111

Series of 2007

T O:	Prof. Amelia L. Deso-asido	-	Chairperson
	Mrs. Gina A. Ellorimo	-	Member
	Ms. Myrna A. Rojas	-	Member
	Mrs. Ma. Cecilia L. Tarroza	-	Member
	Prof. Pedro M. Vallar	-	Member

### R E: Performance Evaluation Committee, LSU-Isabel Campus

By virtue of the authority vested in me by the Board of Regents and upon recommendation of the LSU-Isabel Campus OIC-Dean, Dr. Edwin A. Balbarino, you are hereby designated to compose the Performance Evaluation Committee effective June 1, 2007 until May 30, 2008 or unless sooner terminated or revoked by higher authorities.

The responsibilities of the Committee are as follows:

1. To conduct regular review performance targets and accomplishments of faculty and staff;
2. To conduct personnel audit;
3. To recommend appropriate actions for low performances;
4. To coordinate with the Personnel Officer in matters related to personnel performance works and personnel performance evaluation policies;
5. To perform other functions which may be assigned by the Dean.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: Dean, LSU Isabel  
Records, LSU Isabel  
Records, LSU Main  
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