

## VISAYAS STATE UNIVERSITY

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Office of the President

11 July 2008

MEMORANDUM NO. 154 Series of 2008

T O: Dr. Roberto C. Guarte

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Bohol and Davao, you are hereby designated Officer-In-Charge of the Visayas State University on July 14 - 16, 2008.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO President

CC:

OVPAA OVPAF

OVPPRG

**OVPRE** 

OUS

Door

Deans

Directors Personnel

Accounting

Cash

COA

ODF

ODA

Budget

Records

File