



## LEYTE STATE UNIVERSITY

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### *Office of the President*

June 16, 2005

MEMORANDUM NO. 144

Series of 2005


TO: Dr. Rotacio S. Gravoso, *Chairperson*  
Prof. Norberto F. Canada, *Member*  
Ms. Avril Adrianne B. de Guzman, *Member*

RE: Selection and Organization of the Amaranth Staff

With the recommendation of Prof. Manolo B. Loreto Jr., OIC Dean of Students, you are hereby designated as Chairperson and Members of the Amaranth Staff Examination Committee. Your specific tasks are:

1. Design and administer the written examination for Amaranth Staff;
2. Conduct the interviews for the applicants;
3. Designate a position to the potential staffers based on the results of the examination and in consultation with the successful examinees; and
4. Facilitate the first organizational meeting of the Amaranth staff.

Please submit to this office the results of the screening and the organizational structure of the Amaranth staff on or before 30 July 2005.

  
PACIENCIA P. MILAN  
*President*