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Office of the President

1 July 2013

MEMORANDUM NO. 186

Series of 2013

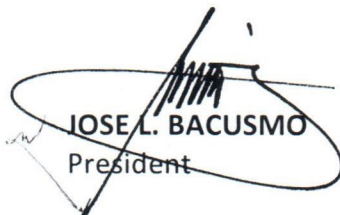
T O: Ms. Cecil Joy Y. Duatin

R E: Reassignment of Personnel

In view of the urgent need of the Graduate School to have a permanent staff, you are hereby transferred to the Graduate School to assist the Dean of the Graduate School in the operation of the said office. This is in preparation for the anticipated increase in the enrollment of graduate students. With your qualifications and dedication to service, I am sure you will be an asset to the said unit.

The transfer will take effect July 16, 2013 to enable you to have smooth turn-over of your present duties and responsibilities to your co-employee.

For your guidance and compliance.


JOSE L. BACUSMO
President

cc: Dr. Edgardo E. Tulin, OVPPRG
Dr. Beatriz S. Belonias, OGS
PRPEO
Records
File