

VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

VISCA  
FILE  
JAN 10 1986

Office of the Vice President for  
Academic Affairs

January 7, 1986

MEMORANDUM NO. 2  
Series of 1986

T O: All ViSCA Staff and Employees

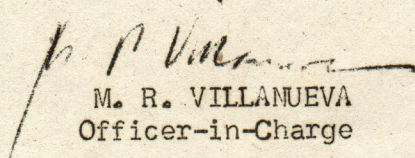
SUBJECT: Interim Program Schedule

For the guidance of all staff concerned, I will continue functioning as Director of ODREx, Technical Coordinator of FSDP-EV and Vice President for Academic Affairs and concurrently OIC until someone is selected and confirmed by the Board of Trustees to assume the position as Director of ODREx. Hopefully, the latter will be done no later than February 1, 1986. A Task Force has been created to identify and recommend candidates for that position and for other key posts.

For the meantime, I shall follow the following daily schedule:

8 - 10 a.m.	-	Office of the President
10 - 12 a.m.	-	ODREx
1 - 3 p.m.	-	Farming Systems
3 - 5 p.m.	-	Office of the President

Please be guided accordingly.

  
M. R. VILLANUEVA  
Officer-in-Charge