

159
October 18, 1990

MEMORANDUM NO. 165
Series of 1990

T O: Prof. Camilo D. Villanueva
Director of Business Affairs

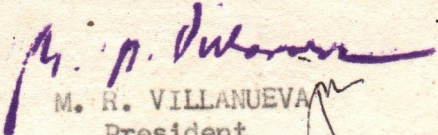
R E: Additional Insurance for Officials Performing
High Risk Functions

Pursuant to Civil Service Memorandum Circular No. 18 dated April 5, 1990, this office hereby authorizes the granting of additional GSIS insurance equivalent to one year salary of the following personnel who are performing high-risk functions outside their official station:

1. Cashier
2. Disbursing Officer
3. Security Guards regularly escorting the Cashier/
Disbursing Officer
4. Driver(s) regularly conducting the Cashier/
Disbursing Officer

Funds for this purpose shall come from savings, subject to existing rules and regulations.

Please advise this office on actions taken.


M. R. VILLANUEVA
President

cc: Chief Security Officer