



VISAYAS
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Office of the President

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5 March 2020

MEMORANDUM CIRCULAR NO. 31
Series of 2020

T O: All Interested Applicants

R E: Online Application for CHED Scholarship Programs (CSPs)

Attached is CHEDRO Memorandum No. 016, s. 2020 to all interested student applicants intending to apply for CHED scholarship for Academic Year 2020-2021.

Please be guided accordingly.


EDGARDO E. TULIN
President



Republic of the Philippines
Office of the President
COMMISSION ON HIGHER EDUCATION
REGIONAL OFFICE VIII

OP# 1959/
3/4/20

CHEDRO VIII MEMORANDUM
No. 04, S. 2020

**TO : PRESIDENTS/ADMINISTRATORS/HEADS OF
CONCERNED PUBLIC AND PRIVATE HIGHER
EDUCATION INSTITUTIONS IN REGION VIII**

**SUBJECT : ONLINE APPLICATION FOR CHED SCHOLARSHIP
PROGRAMS (CSPs)**

DATE : March 2, 2020

Pursuant to Republic Act 7722 otherwise known as “Higher Education Act of 1994” and in line with the implementation of the CHED Scholarship Programs (CSPs), this Office would like to seek your kind assistance in disseminating the following information to student applicants intending to enroll in your school/university who are qualified to apply for the CHED Scholarship Programs (CSPs) for Academic Year 2020-2021:

Documentary Requirements:

1. The printed accomplished Application Form from online application at <https://chedro8stufap.com/>
2. 2 pcs. 2"x2" ID picture
3. Certified true copy of Birth Certificate
4. Academic Credentials:
 - For Graduating Senior High School applicants – Grades for Grade 11 and 1st Semester of Grade 12
 - For Senior High School Graduates – Form 137
 - For ALS Passers - Accreditation and Equivalency Test Passer Certificate
 - For PEPT Passers - Certificate of Advancing to the Next Level
5. Parents'/Guardians 'Proof of Income (whichever is applicable)
 - Latest Income Tax Return (ITR) of parents or guardian
 - Certificate of Tax Exemption from the Bureau of Internal Revenue (BIR)
 - Certificate of Indigency with Gross Annual Income of parent/guardian issued by the Barangay Chairman or Department of Social Welfare and Development (DSWD)
 - Affidavit of No Income or Case Study from DSWD
 - For children of Overseas Filipino Workers (OFW) and Seafarers, a latest copy of contract or proof of income may be considered
6. Supporting Documents. In addition to the core requirements, the following supporting documents will be further required for the following cases:
 - For solo parents and/or their dependents, submit authenticated photocopy of Solo Parent ID or Certification from Department of Social Welfare and Development to that effect.



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- For applicants belonging to an Ethnic Group, submit Certificate from National Commission on Indigenous Peoples (NCIP)
- For PWD applicants, submit Medical Certificate
- For applicants living with a guardian, submit Affidavit of Guardianship

Application Procedure:

1. Fill-in the Scholarship Application Form online at <https://chedro8stufap.com/> (Application Period is from March 1, 2020 to May 31, 2020 Only)
2. Print the accomplished application form from your online application
3. Scan and send the printed accomplished application form together with the required documents in PDF format to CSP official email address at region8.csp@ched.gov.ph on or before May 31, 2020 for validation purposes. Please take note that the application for CHED Scholarship Programs (CSPs) is **completed only** if the documentary requirements had been validated by CHEDRO8. All application will undergo ranking in accordance to the CHED Guidelines.
4. All qualified applicants resulting from the rank list and based on the available slots shall be required to submit their original documents for verification and issuance of Notice of Award (NOA) by CHEDROs.

This Office further requests assistance of the Scholarship Coordinator of each HEI to student applicants intending to enroll in your school.

For your guidance and compliance, please.


GEORGE M. COLORADO, Ph.D., CESO III
Director IV

CHEDRO VIII
RELEASED

03-04-20

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