



15 June 2022

**MEMORANDUM NO. 527**  
Series of 2022

<b>T O:</b> Dr. Daniel Leslie S. Tan  Ms. Honey Sofia V. Colis Dr. Dilberto O. Ferraren  Dr. Beatriz S. Belonias Dr. Ma. Juliet C. Ceniza Dr. Aleli A. Villocino Atty. Rysan C. Guinocor Ms. Louella C. Ampac Mr. Toni Marc L. Dargantes Prof. Ernesto F. Bulayog Dr. Elwin Jay V. Yu  Ms. Maria Roberta S. Miraflor Ms. Miriam M. Dela Torre Ms. Jansel Joi C. Villas	- VP for Administration & Finance and Chairperson, PBB Focal Person - OIC Director, HRD/Assistant Focal Person - VP for Planning, Res. Generation & Aux. Services/ PBB Spokesperson - VP for Academic Affairs - VP for Research, Extension & Innovation - VP for Student Affairs Services - Director for Administrative Services - Director for Financial Management - OIC Head, Planning Office - Representative, Faculty Association - Representative, Administrative Personnel Assoc.  - In-Charge, Grant for PBB - In-Charge, Grant for Merit Increase - Planning Staff
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**R E: Performance Management Team (PMT)**

In view of changes in assignments and retirement of some Members and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby directed to compose the Performance Management Team (PMT) of the entire university system effective immediately until December 31, 2022.

As a Team, you are tasked to perform the following:

- Sets consultation meetings with heads to discuss targets in the OPCR;
- Ensures that office performance targets are aligned with those of the agency and work distribution of units is rationalized;
- Calibrates and recommends approval of OPCR targets and ratings to the University President;
- Acts as appeals body and final arbiter for performance management issues of the university;
- Identifies potential top performers and provide inputs to the Program on Awards and Incentives for Service Excellence (PRAISE) Committee for grants of awards and incentives; and
- Adopts its own internal rules, procedures and strategies in carrying out the above responsibilities.



Please be guided accordingly.

  
EDGARDO E. TULIN  
President

cc: OHRA  
ODHRM/OHRSPPR  
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