



5 July 2023

**MEMORANDUM NO.** 691  
Series of 2023


**T O: Ms. Lilibeth Victoria V. Pagalan**  
**R E: Deployment to the Procurement Office**

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective July 7, 2023, and will be deployed to the Procurement Office.

Kindly report to Ms. Jessamine C. Ecleo, Head, Procurement Office for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

  
**EDGARDO E. TULIN**  
President *enc 7/5/23*

cc: Dr. DLSTan  
Ms. HSVColis  
Ms. MRSMiraflor  
Ms. JCEcleo  
Procurement  
HRMO/RSPPRO  
Records  
File