



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

24 March 2008

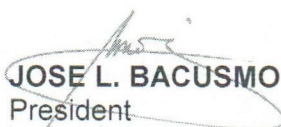
MEMORANDUM CIRCULAR NO. 19
Series of 2008

T O: All Concerned

**R E: Working Committees for the 2008 VSU Main Campus
Commencement Exercises**

The Commencement Exercises for this school year is scheduled on **4 April 2008, 9:30 a.m.** at the **VSU Gymnatorium**. To facilitate the orderly conduct and success of the said affair, the attached working committees are created. The Chairpersons are requested to convene their respective committees regarding their assigned tasks.

Your usual cooperation is enjoined.


JOSE L. BACUSMO
President

Working Committees for VSU Main Campus 2008 Collegiate Commencement Exercises

1. Academic Caps & Gowns for Students

Chairperson: Dr. Lolita Orge
Co-Chairperson: Dr. Eunice Beray
Members: Prof. Nancy Dumaguing
Ms. Analou Montejo
Mr. Nevin Pacada
Engr. Alex Tulin
Ms. Epifania Tudtud

2. Academic Gowns for Speaker/Guests, Faculty and Graduate Students

Chairperson: Engr. Alex Tulin
Co-Chairperson: Ms. Epifania Tudtud
Members: All Property Office Staff

3. Honors and Awards

Chairperson: Dr. Oscar Posas
Members: Dr. Edgardo Tulin
Prof. Manolo Loreto, Jr.
Ms. Linda Mariscal
Mr. Simeon Sedrome

4. Programs/Ribbons and Distribution Committee

Chairperson: Prof. Daniel Tudtud, Jr.
Co-Chairperson: Ms. Vivian Balbarino
Members: Mr. Onofre Betonio, Jr.
Ms. Antonieta Israel

5. Commencement Rites

Chairperson: Dr. Oscar Posas
Co-Chairperson: Ms. Linda Mariscal
Members: Prof. Manolo Loreto, Jr.
All College Deans
All College Secretaries
Department Heads
Marshalls
Readers – Dr. Editha Cagasan
- Prof. Daniel Tudtud, Jr.
- Prof. Alan Loreto

6. Invitation

Chairperson: Engr. Alan Loreto
Co-Chairperson: Ms. Honey Sofia Colis
Members: Ms. Josefina Larrosa
Ms. Elizabeth Albiso
Ms. Melianida Faelnar

7. Stage Preparation/Decoration(Backdrop, Plants, Flowers, Seats, Tables, Rostrums)/Restoration

Chairperson: Engr. Nestor Israel
Co-Chairpersons: Prof. Elizabeth Briones
Prof. Mario Baliad
Members: Prof. Milagros Bales
Ms. Gloria Bancale
All GDR Laborers
Mr. Domingo Flandez
Mr. Silvestre Cagande
Mr. Misael Cerna
Mr. Narciso Bathan
All GSO Carpenters

8. Lights and Sounds

Chairperson: Engr. Apolonio Encierto
Co-Chairpersons: Mr. Dominador Poliquit
Mr. Clemence Borela
Members: All GSO Electrical Staff

9. Accommodation at the Hostel, ATI Dorm and Bahay Alumni

Chairperson: Ms. Rhodora Suco
Co-Chairpersons: Mr. Mario Gojoco
Ms. Ginas Aurea Villagonzalo
Members: All VSU Hostel Staff

10. Accommodation at the Guest House Governor's Cottage/Learning Center

Chairperson: Ms. Rebecca Napiere
Members: All Guest House Staff

11. Accommodation of Parents at the College Dorms

Chairperson: Prof. Manolo Loreto, Jr.
Co-Chairperson: Ms. Carmencita Reyes
Members: Mr. Junito Panonce
Ms. Miriam dela Torre
Ms. Meriam Luna
Dorm Advisers and Asst. Advisers

12. Transportation

Chairperson: Mr. Remegio Sanico
Members: Mr. Jovenal Belarmino
Ms. Honey Sofia Colis
Engr. Ramon Orias
Ms. Fe Diaz
Ms. Luzvismina Ternura

13. Hall Preparation (Seats for Graduates, Parents, Faculty and Guests) and Restoration

Chairperson: Ms. Linda Mariscal
Co-Chairpersons: Engr. Mario Valenzona
Mr. Eliezer Velasco
Members: Mr. Eusebio Olleras
Prof. Aleli Villocino
All IHK Staff

14. Publicity (Information, Dissemination, Still Photography and Video Coverage and Streamers) and Campus Tour

Chairperson: Dr. Wolfreda Alesna
Co-Chairpersons: Ms. Christina Gabrillo
Dr. Rotacio Gravoso
Members: Ms. Zenaida Gerona
Mr. Genaro Godoy
Ms. Adelina Carreno
Mr. Domingo Flandez
Mr. Uldarico Alviola
Mr. Jesus Freddy Baldos
Mr. Raul Abit

Working Committees for VSU Main Campus 2008 Collegiate Commencement Exercises

15. Exhibits

Chairperson: Dr. Othello Capuno
 Co-Chairperson: Dr. Roberto Guarte
 Members: Dr. Eutiquio Sudaria
 Dr. Ruben Gapasin
 Dr. Felix Amestoso
 Dr. Pastor Garcia
 Dr. Julieta Roa
 Dr. Ma. Juliet Ceniza

16. Guest Reception and Ushering

(Guest House/Gymnasium & Lunch Reception)

Chairperson: Dr. Lourdes Cano
 Co-Chairpersons: Ms. Norma Cala
 Members: Ms. Pia Fleur Noriel
 Ms. Teresita Quiñanola
 Ms. Wenifreda Oclinaría
 Ms. Fe Calunangan
 Ms. Evelyn Bestil
 Ms. Myrna Pancito
 Ms. Joan Rosemarie Banzon
 Ms. May Grace Lao
 Ms. Rosario Abela
 Ms. Ma. Teresa Cruz
 Ms. Rizalina Truya

17. Baccalaureate Services (April 3, 2008)

Chairperson: Prof. Norberto Canada
 Co-Chairperson: Ms. Vilma Patindol
 Members: Engr. Manolo Loreto, Jr.
 Prof. Leonardo Gapuz
 Ms. Cynthia Godoy
 Ms. Shirley Nayre
 Ms. Bernardita Bibera

18. Finance

Chairperson: Dr. Roberto Guarte
 Co-Chairperson: Ms. Norma Cala
 Members: All Finance Committee Members

19. Security, Colors(Philippine Flag and VSU Banner), Formation and Crowd Marshalls

Chairperson: Engr. Celso Gumaod
 Co-Chairperson: Prof. Manolo Loreto, Jr.
 Members: Mr. Venerando Jose
 Mr. Arvin Pura
 Mr. Celso Sacro
 Mr. Marvin Lao
 Mr. Vicente Cordero
 Mr. Marcho Bandalan
 Mr. Marnel Leona
 Engr. Alvin Alvarado
 Mr. Eric Fernandez
 Mr. Art Flandez
 Mr. Randy Omega
 Mr. Rommel Dumalag
 All VSU Security Guards
 Selected ROTC Cadets

20. Food Preparation

Chairperson: Ms. Rebecca Napiere
 Co-Chairperson: Ms. Aireen Clores
 Members: Ms. Corazon Nuevo
 Ms. Sandra Tiu
 Ms. Alice Flores
 Ms. Maricel Aureo
 Mr. Crisanto Mazo
 Mr. Jose Saulan
 All Guest House Staff
 Selected HRTM Students (5)

21. Table Setting and Utensils Preparation

Chairperson: Ms. Magnolia Lao
 Co-Chairperson: Ms. Clemence Arabiana
 Members: Ms. Luzvismina Ternura
 Dr. Nelen Lambert
 Mr. Nilo Jordan
 All Guest House Staff
 High School Dept.
 Selected HRTM Students

22. Food Service

Chairperson: Ms. Aireen Clores
 Co-Chairperson: Ms. Honey Sofia Colis
 Members: Ms. Magnolia Lao
 Ms. Neldelyn Lingling
 All Guest House Staff
 High School Dept.
 Selected HRTM Students

23. Medical Services

Chairperson: Dr. Elwin Jay Yu
 Co-Chairperson: Dr. Josephine Zafico
 Members: All Infirmary Staff

24. Steering

Chairperson: Dr. Jose Bacusmo
 Members: Dr. Oscar Posas
 Dr. Roberto Guarte
 Dr. Othello Capuno
 Dr. Manuel Palomar
 Prof. Daniel Tudtud, Jr.
 Ms. Linda Mariscal
 Engr. Alan Loreto
 Administrative Council