

27 May 2024

**OVPAF MEMORANDUM CIRCULAR NO. 05**  
Series of 2024

**TO: VSU Employees (Regular, Casual and Contractual)**  
**RE: GSIS Touch Mobile App**

The GSIS, in support of the national government's agenda to move towards digital transactions, is actively promoting the use of their in-house developed **GSIS Touch Mobile App**. Essentially, the GSIS Touch Mobile App can perform all the functions of the GSIS Wireless Automated Processing System (GWAPS) Kiosk.

This mobile app provides convenience and ease to all GSIS members and pensioners by eliminating visits to the branch offices as it brings together eGSISMO, GTAP and APIR all in one app. GSIS Touch services include access to membership, insurance policy, loan application and status; claims tentative computations; premium remittances and loan payments, Motor Vehicle (MV) Claim, etc. Moreover, GTouch is now available in the USA, Canada, Europe and the Middle East which will allow our members and pensioners experience the "Ginhawa" of the mobile app.

GSIS Maasin Branch had already conducted two (2) caravan on GSIS Touch with VSU but still quite a number of VSU employees have not been able to register yet. In this regard, all GSIS members of the university are directed to download the app through (Google Play or Apple App store) and use the **GSIS Touch app**. For registration, please do the following:

- Step 1: CREATE an account with your BP number and Birthdate
- Step 2: INPUT the OTP (One Time Pin) that will be sent to your registered mobile number
- Step 3: CREATE your username and password

Attached is the guide on the easy steps in downloading the GSIS Touch Mobile App. For concerns on the following, please visit or call the focal persons:

Concern	Focal Person	Office & Contact Number
Individual Business Partner (BP) Number	Mr. Florante G. Didal Ms. Elizabeth D. Pasa	PLBO 565 0600 loc 1080 Accounting Office 565 0600 loc 1006
Unregistered mobile phone & updating of member's record	Ms. Carren B. Vilbar	RSPPRO 565 0600 loc 1060

The target of the university is to have all members able to download the app by the end of May 2024. Clerks and dDRCs are requested to assist colleagues who are with limited IT

proficiency. Members without personal mobile phone can use family member's phone for registration.

Employees of component campuses are also required to register in the GSIS Touch.

For your information and guidance.



**ELWIN JAY V. YU**

Vice President for Administration and Finance





# *Relax* <sup>sa</sup> **GSIS Touch** GSIS MOBILE APP

**WHAT YOU NEED, WHEN YOU NEED IT.**

Members Records  
Loan Details and Application  
Claims Records and Application  
Pension Records

APIR Schedule  
Citizen's Charter  
Branch Locator  
GSIS News

**TO REGISTER:**

- Step 1: **OPEN** an account with your Birthdate, and BP number  
Step 2: **ENCODE** the **OTP (One Time Pin)** that will be sent to your registered mobile number\*  
Step 3: **CREATE** your username and password

**UPDATING YOUR INFORMATION**

\* If your number is not registered, you may update it via:

1. GWAPS Kiosk
2. AAO (Authorized Agency Officer)
3. GSIS Branch

**All you need in a touch!**  
**Download now!**



GET IT ON  
**Google Play**



Download on the  
**App Store**

