



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

7 September 2001

MEMORANDUM NO: 126

Series of 2001

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-in-Charge, Leyte State University

In connection with my travel to Alangalang and Manila, you are hereby designated Officer-in-Charge of the Leyte State University on September 10 – 11, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN

President

cc: Personnel - 9/10
Accounting - 9/10
Cash - 9/10
COA - 9/10
Budget/FMO - 9/10
Records - 9/10
File - 9/10